

West Coast PCI Health Society Monthly Governance Meeting

Date: Thursday July 4 10:00am - 2:00pm

Location: **Muu-Chin-Ink Room at Tin Wis** 1119 Pacific Rim Highway,
Tofino

Governance Group and Guests

Lisa Morgan, Health Director, Toquaht First Nation

Chief Anne Mack, Toquaht First Nation

Nora Lucas, Hesquiaht First Nation

Garry Eugene, Health Director, Tla-o-qui-aht First Nation

Erica Keen, Operations Director, West Coast PCI Health Society

Levi Martin & Dwayne Martin, Uu Uustukyuu

Cynthia Fitton, Health Director Yuuluʔiʔath First Nation

Regrets: *Erin Ryding & Dave Frank*, Uu Uustukyuu; *Margaret Dick*, Health Strategist,
Ahousaht First Nation

Topic	Discussion
Opening Circle	Levi and Dwayne Martin opened the morning with prayer and ceremony
Introductions	Roundtable introductions to welcome new member, Garry Eugene.
Sub-contracting	Discussion around best practice when searching for services and consensus reached to identify multiple quotes prior to selecting services, with a minimum of 2-3.
Legal	Discussion around potential conflict of interest with Leah Mack and consensus reached to consult more firms before deciding on representation.

Mission, vision, values	<p>Discussion on wording and would like to center mission, vision and values more on upholding traditional knowledge and language.</p> <ul style="list-style-type: none"> ● ACTION: Cynthia and Erica to meet again to workshop
Policies & Procedure	<p>Need support on developing policies and procedures. Discussion on how to use university co-op students. Erica sought a quote from Castlemain however they are very expensive and would take all of the change management budget.</p> <ul style="list-style-type: none"> ● ACTION: Cynthia to share university contact in order to identify possible co-op students
Hiring Committee	<p>Consensus reached that hiring committee to have at least 2 members and the Director of Operations. Consensus to continue with the MOA interview that is scheduled tomorrow morning but moving forward have at least 2 members on the hiring committee</p>
IMIT	<p>Erica to reach out to other IMIT companies to get a quote for services.</p>
Bank	<p>Lisa Morgan and Cynthia Fitton to become signers at the CIBC.</p>
Health clinic sites	<p>Discussion on site visits and accreditation.</p> <ul style="list-style-type: none"> ● ACTION: Erica to connect Cynthia with Parm Poonia from FNHA
Logo	<p>Erica to create a poster and send it to Lisa Morgan, prior to circulating out to communities, to search for logo artist.</p>
Chair	<p>Interested nominees to send me an email, Rotating chair, No consensus reached on amount of time, Erica to research other structures.</p>
Director of Operations Position	<p>Governance members to notify Garry with any updates or changes to the contract. Garry will notify Erica about the contract on or before Monday July 22.</p>